



PLEASURE CRAFT

GUIDANCE

CUSTOMS DEPARTMENT PUBLICATION

January 2023



www.customs.gov.tc

This guidance applies to private individuals who sail to or from the Turks and Caicos Islands in a pleasure craft (like a yacht or other boat for recreational use). If your vessel has anchored or tied up, you are considered to have entered the Turks and Caicos Islands and the regulations in this guidance apply.

If you carry any goods for industrial or commercial purposes, your boat becomes a commercial vessel and is no longer a pleasure craft, for that entry. Different customs rules will apply.

Pleasure crafts should **ONLY** be used for recreational purposes. If you're using the vessel for anything other than recreation, it is considered a non-pleasure craft, and different rules will apply. Permits and licences from other government departments **MUST** be obtained.

Your vessel is considered a non-pleasure craft if you intend to use it for:

- guided fishing trips
- carrying passengers for trips or transport
- workboats
- commercial fishing

TABLE OF CONTENTS

	Page
Arrival and Departure	1
What can you bring	3
Duty-free allowances	
Travelling with money	
Prohibited and restricted items	
Bringing Food	6
Fruits and Vegetables	
Meat and Meat Products	
Travelling with a Pet	7
Appendix	9
Checklist for Yachters	
Application to Import Regulated Articles	
Application To Import Animal And Animal By-Product	
Application To Import Cats And Dogs	
International Health Certificate For Dogs And Cats Being Exported To The Turks And Caicos Islands From Rabies-Free Countries	



ARRIVAL AND DEPARTURE

BEFORE ARRIVAL

- All persons onboard **MUST** have a valid passport and visa (if required)
- Ensure you have the required permits if you are travelling with an animal, a large quantity of food, plants, firearms and ammunition, and explosives.
- The owner or master of a pleasure craft must give notice of arrival at least 24 hours before arrival using SailClear www.sailclear.com

SailClear is an online yachting clearance system designed to facilitate the clearance requirements of Customs and Immigration.

You will need to provide:

- the name of your craft
- the vessel's registration number and country of registration
- your intended first port of arrival
- your estimated arrival time
- your intended departure date
- the details of persons on board including name, date of birth, nationality and passport number
- if you have any animals, firearms or dutiable goods on board

ON ARRIVAL

1. Display the Q- flag
Display the International Pratique Q-flag and travel directly to the port of entry to satisfy the face-to-face requirement.
2. Stay onboard until clearance is given
No person, animal or article should leave the vessel until full clearance has been granted. It is an offence to go ashore without prior clearance. Depending on the arrival time, occupants of the vessel may be required to remain on board overnight before being cleared the following day.
3. Secure food and animals
All food and animals must be kept secured until the vessel has been inspected by Customs officers and/or Agriculture Officers.

In the case of an emergency; **medical, mechanical or adverse weather conditions**, a notification must be submitted **IMMEDIATELY** on arrival by a crew member, passenger or agent. This will help in expediting the clearance process.

BEFORE DEPARTURE

Customs clearance is required before a pleasure craft can depart. This is available at any designated port. The owner, master or agent must submit a notice in advance through SailClear to avoid unnecessary delay. It is an offence to depart without clearance.

If you want to extend your stay in the Turks and Caicos Islands, it is the master, or agent's responsibility to update the outbound notification in SailClear. You must also file a request with the Immigration Department to extend/change your leave to enter before your authorized stay expires.

CHARGES

The master must pay an inbound fee of USD 50.00 to Customs on arrival and an outbound fee of USD 50.00 to Customs on departure.

An overtime Fee is charged if clearance is needed outside of working hours. See below

Weekdays	6:00 a.m. – 8:00 a.m.	\$10.00 per hour
Weekdays	12:30 p.m. – 2:00 p.m.	\$10.00 per hour
Monday – Thursday	4:30 p.m. – Midnight	\$10.00 per hour
Friday	4:00 p.m. – Midnight	\$10.00 per hour
Weekdays	Midnight – 6:00 a.m.	\$12.00 per hour
Saturdays, Sundays and Public Holidays		\$15.00 per hour

The Customs department encourages using credit/debit cards for fees as a swipe machine is available.

PUBLIC HEALTH

If you contract a communicable disease, such as a virus, if you were in close contact with someone with a communicable disease, or if there is a notifiable illness on board, the Department of Environment Health **MUST** be contacted via email at thinds@gov.tc and occupants of the vessel must comply with any instructions given.

FAILURE TO REPORT

The Customs Department and its law enforcement partners are actively monitoring Turks and Caicos Islands waters. Failure to submit an advance notice for arrival or departure to Customs may result in detention, seizure or forfeiture of your boat and/or monetary penalties.

If you fail to report, even if your purpose is non-discretionary (non-optional) such as to refuel, you may face severe penalties.

WHAT CAN YOU BRING

When you arrive in the Turks and Caicos Islands, all crew must inform Customs of all goods that they have with them that were obtained outside of the Turks and Caicos Islands.

DUTY-FREE ALLOWANCES

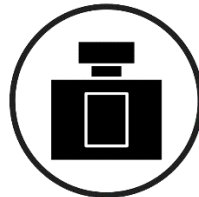
Persons are allowed to bring duty-free goods for their personal or household use up to a value of USD 600.



Alcohol
Up to 1 litre
of spirits
OR 2 litres of
wine



Tobacco
Up to 200
cigarettes,
Or 100 cigarillos
OR 50 cigars OR
125 grams of
smoking tobacco



Perfume
50 ml/1.7 fl oz)
of perfume
Or 0.25 litres
of toilet water



Other
Up to \$600.00
of good for
personal use

If you have anything over your duty-free allowance, declare the goods and provide proof of purchase to the Customs Officer for calculation of any duty and feed to be paid.

To benefit from the duty-free allowances, you must declare your goods. Failure to declare goods over your allowance could result in penalties and prosecution, your goods can be confiscated, or duty and fees applied to **all** items, not just the goods over the limit.

TRAVELLING WITH MONEY

There is no limit on the amount of US dollars or foreign cash that may be brought into or taken out of the Turks and Caicos Islands, you must declare cash or other negotiable instruments with a value over USD 10,000.00

Reporting is required by law and failure to do so is an offence.

PROHIBITED AND RESTRICTED ITEMS

TCI have strict laws to protect its citizens and the natural environment. Penalties may be imposed if you breach those laws by illegally importing prohibited or restricted items.

The following items are not allowed by law to enter the TCI



False or counterfeit coin or notes



Meat, vegetables or other food unfit for human consumption



All obscene publications



Endangered species of animals



Counterfeit goods



Plants likely to introduce plant disease into TCI

These goods will be either confiscated, a severe fine imposed and/or you could be prosecuted.

Some items are restricted from being imported into the Turks and Caicos Islands

You need a permit from the relevant agency/department in the Turks and Caicos Islands to bring the following items with you



Controlled
drugs



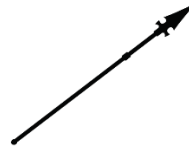
Firearms



Explosives



Animals susceptible to
rabies or any
communicable disease



Hawaiian slings
and spear

Controlled drugs include cannabis-infused products, products containing cannabidiol derivatives, any oils containing cannabidiol, and certain medications. A doctor's prescription may validate certain prescribed medications.

If you illegally bring restricted goods to TCI, goods will be either confiscated or re-exported at the owner's expense, a severe fine imposed and/or you could be prosecuted.



BRINGING FOOD

FRUITS AND VEGETABLES

The rules on bringing fruits and vegetables, depend on the country you're bringing them from or the quantity of fruits and vegetables you are bringing with you.

If you are bringing **25 lbs or less of fruits and vegetables** you must declare the fruits and vegetables to Customs. A Plant Protection Officer will inspect your items on arrival

If you are bringing **more than 25 lbs of fruits and vegetables**, you must have

- An import permit is required. Complete the Application to Import Regulated Articles and return it to the Department via email at agriculture@gov.tc
- A Phytosanitary Certificate

All plant and plant products including the fruits and vegetables to be imported must be free of plant pests, invasive alien species and diseases.

MEAT AND MEAT PRODUCTS

If you are bringing 100 pounds or more of meat, an import permit issued by the Department of Agriculture is required.

- An application form must be completed in English and must be legible.
- A sanitary export permit from the Competent Sanitary Authority must accompany consignments
- It takes 48 hours to process an Import Permit upon receipt of your application, provided that you have met all the import requirements.

An Import Permit can only be issued if all the above documents are received.

FAILURE TO COMPLY

Failure to meet the import requirements can result, in refusal of entry and confiscated and destroyed.

If you still have questions about whether a particular plant or plant products (fruits, vegetables, plant parts, seeds, soil, or souvenirs made from wood or plants) can be brought into the Turks and Caicos Islands, please contact the Department of Agriculture at 1 649 338 5269 or via email at agriculture@gov.tc

TRAVELLING WITH YOUR PET

An Import permit is required to bring an animal with you to the Turks and Caicos Islands.



The following breeds (including crosses) of dog are not allowed to be imported into the Turks and Caicos Islands: Dogo Argentino; American Pit Bull Terrier; American Staffordshire Terrier; American Bull Dog; Japanese Tosa; Perro de Presa, Canario (Canary dog); and Fila Brasileiro

Please contact the Department of Agriculture at 1 649 338 5269 or via email at: agriculture@gov.tc if you are attempting to import a dog on the RESTRICTED LIST: Appenzeller; Aryan, Molossus; Bandog; Beauceron; Belgian Mastiff; Bull Mastiff; Danish Broholmer; Dogue de Bordeaux; Great Swiss Mountain Dog; Korean Jindo; Kuvaszonberger; Moscow Watchdog; Neapolitan Mastiff; Perro de Presa Mallorquin; Rottweiler; Boerboel; and the Tibetan Mastiff

BRINGING AN ANIMAL TO TCI

If you are travelling with a pet or planning to import an animal to the Turks and Caicos Islands, please ensure that you have the right paperwork to allow the issuance of an import permit. Please send information requests to agriculture@gov.tc for the required documents.

When you arrive in the Turks and Caicos Islands, you must have

1. An Import Permit from the Department of Agriculture.

If you need an import permit, complete the Application To Import Cats And Dogs. If this is a first-time entry to the Turks and Caicos Islands for your pet, you are required to apply for a Single-Entry Permit. Complete Sections A, C, D (13-17), F and G of the application form. Email the completed form to the Department of Agriculture at agriculture@gov.tc

It takes 48 hours to process an Import Permit upon receipt of your application, provided that you have met all the import requirements.

2. An International Health Certificate.

International Health Certificate(IHC) must be endorsed by the Competent Authority of the exporting country before entry into the TCI. Please note that the sanitary conditions of the IHC varies based on the Rabies Status of the Country of export, recognized by the Department of Agriculture. See attached copy of the IHC for Rabies Free countries



1. All supporting documents (all vaccination records, microchip records, Rabies titer test, blood results and spay/neuter certificate) must be submitted along with the International Health Certificate and Import Permit Application.
2. Advance information or changes of your date and time of arrival must be communicated to the Department of Agriculture (agriculture@gov.tc) 48 hours before entry into TCI
3. Exotic animals e.g Primates are not allowed into the TCI
4. All animals must be inspected at the Port of Entry

FAILURE TO COMPLY

In accordance with the Animal Health Ordinance, failure to comply with the requirements will result in fines, immediate refusal of entry or euthanasia of the animals.



CHECKLIST FOR YACHTERS

SAILING TO THE TURKS AND CAICOS ISLANDS

1. Have a valid passport and visa (if required)
2. Report arrival 24 hours in advance through www.sailclear.com
3. Stay on board until clearance is given
4. Pay the USD 50 inbound fee

SAILING FROM THE TURKS AND CAICOS ISLANDS

1. Report departure 24 hours in advance to Customs through www.sailclear.com
2. Wait until clearance is given to leave the TCI
3. Pay the USD 50 outbound fee
To extend your stay, file a request with the Immigration Department before your authorized stay expires

TRAVELLING WITH PETS

When you arrive in the Turks and Caicos Islands, you must have

1. Import Permit
2. International Health Certificate
3. Requisite fee of 50USD per animal

All animals must be inspected at the Port of Entry into the TCI.

The following breeds (including crosses) of dog are not allowed to be imported into the Turks and Caicos Islands: Dogo Argentino; American Pit Bull Terrier; American Staffordshire Terrier; American Bull Dog; Japanese Tosa; Perro de Presa, Canario (Canary dog); and Fila Brasileiro

BRINGING FOOD

25 lbs or less of fruits and vegetables, declare the fruits and vegetables to Customs

More than 25 lbs of fruits and vegetables, requires

1. An import permit
 2. A Phytosanitary Certificate
- Declare the fruits and vegetables to Customs

More than 100 lbs of meat, requires

1. An import permit
2. A sanitary export permit from a Competent Sanitary Authority

BRINGING CURRENCY

You must declare cash or other negotiable instruments with a value over USD 10,000.00

BRINGING CONTROLLED DRUGS

It is an offence to illegal import controlled drugs into the Turks and Caicos Islands. These include cannabis-infused products, cannabidiol derivatives, any oils containing cannabidiol, and certain medications. A doctor's prescription may validate certain registered drugs.

IF YOU NEED MORE INFORMATION CONTACT

Customs Department

- 1 649 338 5493
- ohiggs@gov.tc
- www.customs.gov.tc

Immigration Department

- ImmigrationDepartment@gov.tc

Department of Agriculture

- 1 649 338 5269
- agriculture@gov.tc
- www.gov.tc/agriculture

ITEMS WHICH ARE BANNED BY LAW TO ENTER TCI



False or counterfeit coin or notes



Meat, vegetables or other food unfit for human consumption



All obscene publications



Endangered species of animals



Plants likely to introduce plant disease into TCI

YOU NEED A PERMIT TO BRING THE FOLLOWING TO TCI



Controlled drugs



Firearms and ammunition



Hawaiian slings and spear



Explosives



Animals susceptible to rabies or any communicable disease

FAILURE TO COMPLY WITH REQUIREMENTS IN THIS PUBLICATION MAY RESULT IN DETENTION, SEIZURE OR FORFEITURE OF GOODS OR YOUR VESSEL AND/OR MONETARY PENALTIES.



APPLICATION TO IMPORT REGULATED ARTICLES

A person who wishes to import any regulated articles into the Islands must apply to the PPSD for an import permit and pay the prescribed fee, *the Plant Health Ordinance, Section 34 (1)*. The information you provide to the Plant Protection Services Division (PPSD) on this application form and associated documents are collected under the authority of the *Plant Health Ordinance 2012, Section 35 (2)*, for the sole purpose of issuing an import permit. **PLEASE READ THIS APPLICATION THOROUGHLY BEFORE COMPLETING.**

The information to be provided in this application must be typed or written legibly in block capitals. Applying for an import permit is only part of the import procedure. Please read and ensure compliance with the import conditions for each type of the regulated article and return this application along with copies of all the required documentation for importation. **The PPSD requires a minimum of two (2) working days to process applications and we recommend applying well in advance of the minimum time.** Failure to submit all application documents may delay processing time. The PPSD retains the right to refuse any application.

I am applying for (please explanatory notes for assistance):

A Single entry (Definitive) permit

An Amendment

→

FOR OFFICIAL USE ONLY

I am seeking permission to import:

Category 1

Fruits

Vegetables

Category 2

Cut Flowers

Live Plants

Seeds/Seedlings

Suckers

Vegetative Stems

Category 3

Annelids

Germplasm

Other _____

Compost

Soil

Used Agriculture Implements

SECTION A: Importer /Agent (for importer, where applicable) and Exporter Details

1. Name of Importer/Consignee				2. Name of Exporter/Consignor			
Street Address				Street Address			
City		Country		City		Country	
Postal/Zip Code	Telephone	Telefax	Postal/Zip Code	Telephone	Telefax	Cellular	Email Address
3. Name of Agent for Importer (where applicable)			Address of Agent			Agent Telephone	

SECTION B: Details of Regulated Articles

4. Country of Origin (if different than export country)		5. Pest Free Area (where applicable)		6. Place of Origin (include the name, address and official registration/approval No. where applicable)	
7. Country of Export		8. Total Quantity			
9. Total Weight of Articles (kg)		10. Stage of Maturity (fruits and Vegetables) <input type="checkbox"/> Ripened <input type="checkbox"/> Un-ripened			
11. Type of Packaging for Transport (for fruits, vegetables, seeds, germplasm)				12. CITES Permit Numbers (where applicable)	

13. Descriptive details for live plants, cut flowers, fruits and vegetables, vegetative stems, and seed/seedlings (Please include the genus, species and variety). For Annelids, only include the genus and species.

GENUS	SPECIES	VARIETY
1.a.	1.b.	1.c.
2.a.	2.b.	2.c.
3.a.	3.b.	3.c.
4.a.	4.b.	4.c.
5.a.	5.b.	5.c.
6.a.	6.b.	6.c.
7.a.	7.b.	7.c.
8.a.	8.b.	8.c.

Please continue descriptive details on a separate sheet of paper where applicable. The sheet should be ruled up as the above table: Genus, Species and Variety

14. Descriptive details of Compost and Soil (Please include the composition of the compost, for example, mixtures of cow manure, plant material etc. Where applicable, please also include the Material Data Safety Sheet. For soil, please indicate the type).

15. Intended Use of Regulated Articles (Tick the appropriate Box)

Commercial Human Consumption Crop Production Decorations/Exhibition Further Processing Propagation Research

Other _____

16. For non-commercial imported quantities of regulated articles, please state the final destination in the Turks and Caicos Islands where they will be used.

SECTION C: Transportation Details			
17. Place of Shipment	18. Port of Entry	19. Date of Arrival	20. Time of Arrival
21. Vessel/Flight Number (for private aircraft, please indicate the tail number)		22. Container ID/Seal Number(s) (where applicable)	

SECTION D: Declaration (please complete this section)

I/we:

Declare that the information provided in this application is true and accurate to the best of my knowledge; and

Agree to pay the permit fee (where applicable), regardless of issue status, and all costs associated with the importation of the regulated articles listed on this application.

Name of Applicant	Signature of Applicant	Date (dd/mm/yyyy)
--------------------------	-------------------------------	--------------------------

SECTION E: Checklist (Please complete this section)

Please complete checklist below: Please check that, where applicable, you have and provided:

Attached an existing permit (when applying for amendment)

Attached CITES Export Certificate

Phytosanitary Certificate

Complete Plant List (consisting of both Common and Scientific Names)

Seed Analysis Certificate

Soil Analysis Report

Please remit the completed application (preferable via email) to:

DEPARTMENT OF AGRICULTURE
PLANT PROTECTION SERVICES DIVISION
BUTTERFIELD SQUARE, 16 PARADE AVENUE
PROVIDENCIALES, TURKS AND CAICOS ISLANDS
Email: agriculture@gov.tc
Telephone: 1.649.338.5269

Please Note

For Non-USA exports, a copy of the Phytosanitary Certificate should be attached to this application form for processing before the import permit can be issued. However, on entry into the port in the Turks and Caicos Islands, the regulated articles must be accompanied by the **original Phytosanitary Certificate** issued by the competent Authority for Plant Health in the country of export including the USA.

Following approval of the application, your Import Permit **will be emailed** directly to you (as per the information provided under Importer Details).

WARNING: If any person counterfeits or falsifies any document which is required by or under any enactment relating to an assigned matter or which is used in the transaction of any business relating to any assigned matter; knowingly accepts, receives or uses any such document so counterfeited or falsified; alters any document after it is officially issued; or counterfeits any seal, signature, initials or other mark of, or used by, any officer for the verification of such a document or for the security of goods or for any other purpose relating to an assigned matter; he shall be guilty of an offence and liable on conviction to a fine not exceeding \$20,000 or imprisonment for two years or both, and may be arrested (Section 128 Customs Ordinance).

FOR OFFICIAL USE ONLY. PLEASE DO NOT WRITE BELOW THIS LINE.

Name of receiving officer	Signature	Name of officer processing permit	Signature
Date Received	Time Received	Date Processed	
Are there import conditions for this import?	APPROVE PROCESS PERMIT	Name of Approver (Plant Inspector)	Signature
<input type="checkbox"/> YES	IRA		
<input type="checkbox"/> NO			



APPLICATION TO IMPORT ANIMAL AND ANIMAL BY-PRODUCT

A person who wishes to import any controlled commodity into the Islands must apply to the Animal Health Service Division for an import permit and pay the prescribed fee, *the Animal Health Ordinance, Section 34 (1)*. The information you provide to the Animal Health Services Division (AHSD) on this application form and associated documents are collected under the authority of the *Animal Health Ordinance 2012, Section 35 (2)*, for the sole purpose of issuing an import permit. **PLEASE READ THIS APPLICATION THOROUGHLY BEFORE COMPLETING.**

The information to be provided in this application must be typed or written legibly in block capitals. Applying for an import permit is only part of the import procedure. Please read and ensure compliance with the import conditions for each type of controlled commodity and return this application along with copies of all the required documentation for importation. **The AHSD requires a minimum of two (2) working days to process applications and we recommend applying well in advance of the minimum time.** Failure to submit all application documents may delay processing time. The AHSD retains the right to refuse any application.

I am applying for (please use explanatory notes for assistance):

A Single entry (Definitive) permit

An amendment

→

FOR OFFICIAL USE ONLY

I am seeking permission to import (please choose only one category and one sub-category):

Animal Products

Animal By-Products

Bee and Bee Products

Hair/Bristles

Meat and Meat Products

Hooves, Horns and Claws

Milk and Milk Products

Feathers

Untanned Hides and Skins

Feed

Other _____

Other _____

Animal by-product means: (a) the animal carcass, bones and bone-meal, untanned hides and skins, flashings, hooves, horns, claws, hair bristles, wool, feathers, offal, whether fresh or dehydrated, blood, meat scraps of an animal; or (b) any other part of an animal other than the meat or offal, which has been separated from the carcass; and

Animal product includes the derivatives of animals intended for human or animal consumption or for pharmaceutical, agricultural, industrial or domestic use; animal by-products; semen and ova and other products used for veterinary production; animal feed; and litter.

SECTION A <i>Importer/Exporter Details</i>	1.a. Name of Importer/Consignee			2.a. Name of Exporter/Consignor		
	1.b. Street Address			2.b. Street Address		
	1.c. City		1.d. Country	2.c. City		2.d. Country
	1.e. Postal/Zip Code	1.f. Telephone	1.g. Telefax	2.e. Postal/Zip Code	2.f. Telephone	2.g. Telefax
	1.h. Email Address			2.h. Email Address		
	3.a. Name of Agent		3.b. Address of Agent		3.c. Agent's Telephone	

SECTION B <i>Product details</i>	4. Country of Origin		5. Zone or Compartment of Origin <i>(where applicable)</i>		6. Place of Origin <i>(include the name, address and official registration/approval No. where applicable)</i>	
	7. Country of Export <i>(if different than origin country)</i>					
	8. Shipping Temperature of Animal Products <input type="checkbox"/> Ambient <input type="checkbox"/> Chilled <input type="checkbox"/> Frozen		9. Type of packaging (eg. canned, cases, cartons, etc.)		10. Total Number of packages	
	11. Please provide detailed descriptions of the Animal Products or By-Products to be imported. State the trading name of each product as it appears on the packaging or attach the invoice listing the items. Describe the origin of the animal product, indicating whether it is beef, poultry, sheep, goat, or pig meat and the type of product: for meat and meat products eg. patties, whole chickens, sausages, etc., and for milk and milk products indicate whether it is butter, whole milk, ice cream, yogurt, butter-milk, cheese, etc. If applicable state the % by composition of the animal products (e.g. % of beef, honey etc. in the product).					
	Animal Products	Type of Product	Total Quantity <i>(Kg)</i>	Origin of Animal By-Product <i>(Species of Origin)</i>	Type of Animal By-Product	Total Quantity <i>(Kg and/or individual counts)</i>
	<input type="checkbox"/> Beef and Beef Products					
<input type="checkbox"/> Bee and Bee Products						

SECTION B <i>Cont'd</i>	<input type="checkbox"/> Goat and Goat Meat products					
	<input type="checkbox"/> Milk and Milk Products					
	<input type="checkbox"/> Pigeat and Pigeat products					
	<input type="checkbox"/> Poultry and Poultry Products					
	<input type="checkbox"/> Sheep and Sheep Meat Products					
	<input type="checkbox"/> Other					
12. Please include any further descriptions of the animal and animal by-products where applicable:						
13. Intended Use of Commodity (Please choose one)						
<input type="checkbox"/> Animal Feed <input type="checkbox"/> Further Processing <input type="checkbox"/> Human Consumption <input type="checkbox"/> Technical Use <input type="checkbox"/> Other _____						

SECTION C <i>Shipping Details</i>	14. Place of Shipment	15. Port of Entry	16. Date of Arrival (dd/mm/yyyy)	17. Time of Arrival
	18. Carrier/Vessel/ Flight Number		19. Container ID/Seal Number(s) (where applicable)	

SECTION D <i>Applicant Importer Declaration</i>	Your application will not be processed if it is returned unsigned		
	I/we:		
	<input type="checkbox"/> Declare that the information provided in this application is true and accurate to the best of my knowledge; and <input type="checkbox"/> Agree to pay the permit fee (where applicable), regardless of issue status, and all costs associated with the importation of the controlled commodities listed on this application.		
Name	Signature	Date (dd/mm/yyyy)	

SECTION E <i>Checklist</i>	<i>Please complete the checklist below</i>	
	Please check that, where applicable , you have: <input type="checkbox"/> Attached an existing permit (when applying for amendment) <input type="checkbox"/> CITES Export Permit (when the commodity is CITES protected)	Following approval, you are required to retrieve your original import permit from the Department at the address below. Please remit the completed application (preferable via email) to: DEPARTMENT OF AGRICULTURE ANIMAL HEALTH SERVICES DIVISION BUTTERFIELD SQUARE, 16 PARADE AVENUE PROVIDENCIALES, TURKS AND CAICOS ISLANDS Email: agriculture@gov.tc Telephone: 1.649.338.5269
	WARNING: If any person counterfeits or falsifies any document which is required by or under any enactment relating to an assigned matter or which is used in the transaction of any business relating to any assigned matter; knowingly accepts, receives or uses any such document so counterfeited or falsified; alters any document after it is officially issued; or counterfeits any seal, signature, initials or other mark of, or used by, any officer for the verification of such a document or for the security of goods or for any other purpose relating to an assigned matter; he shall be guilty of an offence and liable on conviction to a fine not exceeding \$20,000 or imprisonment for two years or both, and may be arrested (Section 128 Customs Ordinance).	

FOR OFFICIAL USE ONLY. PLEASE DO NOT WRITE BELOW THIS LINE.			
Name of receiving officer	Signature	Name of officer processing permit	Signature
Date Received	Time Received	Date Processed	
Are there import conditions for this import?	APPROVE PROCESS PERMIT	Name of Approver (Animal Inspector)	Signature
<input type="checkbox"/> YES	IRA		
<input type="checkbox"/> NO			



APPLICATION TO IMPORT CATS AND DOGS

A person who wishes to import any controlled commodity into the Islands must apply to the Animal Health Service Department for an import permit and pay the prescribed fee, *the Animal Health Ordinance, Section 34 (1)*. The information you provide to the Animal Health Services Division (AHSD) on this application form and associated documents are collected under the authority of the *Animal Health Ordinance 2012, Section 35 (2)*, for the sole purpose of issuing an import permit. **PLEASE READ THIS APPLICATION THOROUGHLY BEFORE COMPLETING.**

The information to be provided in this application must be typed or written legibly in block capitals. Applying for an import permit is only part of the import procedure. Please read and ensure compliance with the import conditions for each type of controlled commodity and return this application along with copies of all the required documentation for importation. **The AHSD requires a minimum of two (2) working days to process applications and we recommend applying well in advance of the minimum time.** Failure to submit all application documents may delay processing time. The AHSD retains the right to refuse any application.

I am applying for *(please select only one):*

- A Single entry (Definitive) permit
 An In-transit permit (Dogs and Cats Only)
 A Multiple-entry permit
 A Re-entry permit
 An amendment

I am seeking permission to import:
(please select only one)

- Felis catus* (Domestic Cat)
 Canis familiaris (Domestic Dog)

FOR OFFICIAL USE ONLY

Import permit fees: Single entry (\$USD 50.00). For those persons who applied from outside the jurisdiction this fee is paid at the port of entry. For those who applied from within the jurisdiction for single entry, re-entry (\$USD50.00) and multiple-entry (\$USD 200.00) permits; these fees are paid at the Treasury Department in the Turks and Caicos Islands. Please note that there are no import permit fees for service and therapy dogs.

SECTION A Importer/ Exporter Details <i>Complete this section when applying for single entry permits</i> <i>Insert your first name followed by your surname</i>	1. a. Name of Importer/Consignee			2. a. Name of Exporter/Consignor		
	1. b. Street Address			2. b. Street Address		
	1. c. City/Settlement		1. d. Country	2. c. City/Settlement		2. d. Country
	1. e. Postal/Zip Code	1. f. Telefax	1. g. Telephone	2. e. Postal/Zip Code	2. f. Telephone	2. g. Telefax
	1. h. Email Address			2. h. Email Address		
	3. Name of Agent for Importer		Address of Agent		Agent's Telephone	

SECTION B Owner and/or co-owner <i>Complete this section when applying for multiple- entry and re-entry permits</i> <i>Insert your first name followed by your surname</i>	4. a. Owner of Animal (s)			5. a. Co-owner of Animal (s)		
	4. b. Street Address			5. b. Street Address		
	4. c. Settlement		4. d. Island	5. c. Settlement		5. d. Island
	4. e. Postal Code	4. f. Telefax	4. g. Telephone	5. e. Postal Code	5. f. Telephone	5. g. Telefax
	4. h. Email Address			5. h. Email Address		
	For re-entry permit applicants: is the person accompanying the animal (s) back into the Turks and Caicos Islands after export different from the owner or co-owner stated above? <input type="checkbox"/> No <input type="checkbox"/> Yes (please complete the details at 6.a.-6.g.)					
	6. a. Name		6. b. Address		6. c. Telephone	
6. d. City		6. e. Postal/Zip Code	6. f. Country		6. g. Email Address	

SECTION C Details of Animals	7. Country of Origin <i>(if different than country of export)</i>		8. Country of Export		9. Total Number of Animals
	10. Intended Use of Commodity <i>(Please select only one)</i> <input type="checkbox"/> Breeding/Rearing <input type="checkbox"/> Commercial <input type="checkbox"/> Pet			Breeding/rearing: applies to animal for breeding or rearing. Commercial: applies to animals imported for sale. Pet: applies to animals kept for companionship or enjoyment. This excludes livestock species.	

SECTION C Cont'd	11. Insert the identification details of the animal(s). You may attached additional sheets where required.				
	Name <i>(where applicable)</i>	^{1,2}Breed	³Sex	Age/DOB <i>(dd/mm/yyyy)</i>	System of Identification <i>(please choose only one)</i> <input type="checkbox"/> Microchip <input type="checkbox"/> Tattoo
					Identification Number
	1.a.	1.b.	1.c.	1.d.	1.e.
	2.a.	2.b.	2.c.	2.d.	2.e.
	3.a.	3.b.	3.c.	3.d.	3.e.
	4.a.	4.b.	4.c.	4.d.	4.e.
5.a.	5.b.	5.c.	5.d.	5.e.	
<p>1. The following breeds (including crosses) of dog are PROHIBITED to be imported into the Turks and Caicos Islands: <i>Dogo Argentino; American Pit Bull Terrier; American Staffordshire Terrier; American Bull Dog; Japanese Tosa; Perro de Presa Canario (Canary dog); and Fila Brasileiro.</i></p> <p>2. Please contact the Department if you are attempting to import a dog on the RESTRICTED LIST: <i>Appenzeller; Aryan Molossus; Bandog; Beauceron; Belgian Mastiff; Bull Mastiff; Danish Broholmer; Dogue de Bordeaux; Great Swiss Mountain Dog; Korean Jindo; Kuvasz; Leonberger; Moscow Watchdog; Neapolitan Mastiff; Perro de Presa Mallorquin; Rottweiler; Boerboel; and the Tibetan Mastiff.</i></p> <p>3. Dogs must be spayed or neutered, as the case maybe, before importation into the Islands. Those granted a breeder's licence are exempted from this requirement.</p>					

SECTION D Shipping Details <i>Complete sections 12.a. to 12.c. when applying for a re-entry permit in addition to 13 to 18</i>	12.a. I am leaving the Turks and Caicos Islands to visit <i>(name country (ies))</i>			12.b. On this Date <i>(dd/mm/yyyy)</i>		
	12.c. And returning from this country <i>(if different from 12.a.)</i>					
	13. Place of Shipment		14. Port of Entry		15. Date of Arrival <i>(dd/mm/yyyy)</i>	16. Time of Arrival
	17. Carrier/Vessel/ Flight Number <i>(insert tail # for private aircraft)</i>			18. Container ID/Seal Number(s) <i>(where applicable)</i>		

SECTION E In-Transit Details <i>Complete this section when applying for an in-transit permit</i>	19. Date of Arrival <i>(dd/mm/yyyy)</i>		20. Time of Arrival		21. Period of Transit <i>(hh:mm)</i>		22. Port of Entry	
	23. Date of Departure <i>(dd/mm/yyyy)</i>		24. Time of Departure		25. Country of Origin		26. Country of Destination	
	27. Give the name and physical address of location while in transit <i>(yacht, port facility, etc.)</i>							

SECTION F Applicant/ Importer Declaration	28. Your application will not be processed if it is returned unsigned				
	I/we:				
	<input type="checkbox"/> Declare that the information provided in this application is true and accurate to the best of my knowledge; and <input type="checkbox"/> Agree to pay the permit fee (where applicable), regardless of issue status, and all costs associated with the importation of the controlled commodities listed on this application.				
Name		Signature			Date <i>(dd/mm/yyyy)</i>

SECTION G Checklist	<i>Please complete the checklist below</i>				
	Please check that, where applicable , you:				
	<input type="checkbox"/> Have attached an existing permit <i>(when applying for amendment)</i>				
	COMPLETE THE CHECKLIST BELOW <i>(It is not an option)</i>				
As you complete the process for your importation, use each step of this checklist for assistance to ensure that you gather all the required documents and to follow the importation procedures. Unchecked boxes are deemed to be "NO". For pets originating from rabies free countries, please skip step C below. <i>The USA and Canada are NOT rabies free.</i>					
A. Microchip requirements					
<input type="checkbox"/> My pet cat(s) or dog(s) is/are microchipped or tattooed;					
<input type="checkbox"/> After placement, I am certain that the microchip(s) can be verified by a microchip reader;					

SECTION G
Cont'd
Checklist

B. When importing cats or dogs from Rabies Free Countries (The following countries are considered rabies free by the Turks and Caicos Islands Animal Health Service):

Antigua, Anguilla, Australia, Bahamas, Barbados, Bermuda, British Virgin Islands, Cayman Islands, Dominica, Fiji, Finland, Iceland, Jamaica, Japan, Montserrat, New Zealand, Norway, Republic of Ireland, St. Kitts, St. Lucia, St. Martin (Netherlands Antilles), St. Pierre et Miquelon, St. Vincent, Sweden, Taiwan, The United Kingdom, Uruguay, USA (Hawaii), US Virgin Islands.

My cat(s) or dog(s) has continuously/have continuously been resident or was kept/were kept since birth in one of the countries listed v above for the past six months immediately prior to my arrival into the Turks and Caicos Islands;

C. Importing cats or dogs from Rabies Endemic Countries

My pet(s) has been/have been vaccinated or revaccinated against rabies in accordance with the manufacturer's recommendations after being fitted with a microchip;

The microchip number(s) of the pet(s) has been/have been correctly entered by the vet on the vaccination certificate(s);

The two most recent rabies vaccination certificates are included with this application. **NOTE:** If the primary vaccination is between 6-12 months prior to import only one record is required;

I have a certified laboratory copy of the rabies titre test result(s) showing the correct microchip number(s) of my pet(s), the date (at least 30 days after vaccination) the blood sample(s) was taken/were taken and that my pet(s) has met/ have met the minimum levels of anti-rabies titres (0.5 IU/ml). The test was performed in a laboratory approved by the Animal Health Service. Approved laboratories can be found at: <http://www.who-rabies-bulletin.org/travel/laboratories.aspx> or http://ec.europa.eu/food/animal/liveanimals/pets/approval_en.htm;

D. Service and Therapy Dogs

My pet is a service or therapy dog and I have attached the official documentation from a member school of the International Federation of Guide Dog Schools, from a recognized and accredited assistance organisation or a Medical Practitioner;

E. Treatment for external and internal parasites

The pet(s) was/were treated for external and internal parasites according to the import conditions on the International Health Certificate; and

F. Re-entry permit applicants (for animals leaving the Islands and returning under 28 days)

I have a health certificate issued by a licensed veterinarian in the islands stating that pet (s) has been/ have been treated against internal and external parasites before the scheduled date of departure. For ticks- a preparation known to have residual action was used, e.g. products containing fipronil, amitraz, pyrethrins and permethrins. For tapeworms (*Echinococcus multilocularis*) a product containing praziquantel given at a dose rate of 5mg/kg not more than 5 days and not less than 48 hours before the time of the scheduled departure of the dogs.

WARNING: If any person counterfeits or falsifies any document which is required by or under any enactment relating to an assigned matter or which is used in the transaction of any business relating to any assigned matter; knowingly accepts, receives or uses any such document so counterfeited or falsified; alters any document after it is officially issued; or counterfeits any seal, signature, initials or other mark of, or used by, any officer for the verification of such a document or for the security of goods or for any other purpose relating to an assigned matter; he shall be guilty of an offence and liable on conviction to a fine not exceeding \$20,000 or imprisonment for two years or both, and may be arrested (Section 128 Customs Ordinance).

Please remit the completed application (preferable via email) to:

DEPARTMENT OF AGRICULTURE
ANIMAL HEALTH SERVICES DIVISION
BUTTERFIELD SQUARE, 16 PARADE AVENUE
PROVIDENCIALES, TURKS AND CAICOS ISLANDS
Email: agriculture@gov.tc
Telephone: 1.649.338.5269

1. If your application was made from outside the country, following approval, a copy of **your import permit will be emailed** directly to you (as per the information provided under Importer Details).
2. If your application was made from within the country, following approval, **you are required to retrieve your original import permit** from the Department at the adjacent address.

FOR OFFICIAL USE ONLY. PLEASE DO NOT WRITE BELOW THIS LINE.

Name of receiving officer		Name of Approver (Animal Inspector):		Name of officer processing permit
Signature		Approved <input type="checkbox"/> No <input type="checkbox"/> Yes	Signature	Signature
Date Received	Time Received	Date Approved		Date Processed

INTERNATIONAL HEALTH CERTIFICATE FOR DOGS AND CATS BEING EXPORTED TO THE TURKS AND CAICOS ISLANDS
FROM RABIES FREE COUNTRIES

COUNTRY:

PART I: Details of Dispatched Consignment				
I.1. Consignor Name: Address: Zip Code: Telephone: Fax: Email:		I.2. Certificate Reference Number: I.3. Veterinary Authority: I.5. Country of Export I.6. ISO Code I.7. Country of Destination I.8. ISO Code TURKS AND CAICOS ISLANDS TC		
I.4. Consignee Name: Address: Zip Code: Telephone: Fax: Email:		I.9. Means of Transportation (Flt No. of Aircraft/Name of Sea Vessel) I.10. Description of Commodity (stipulate breed, colour & sex) I.11. Commodity Code (HS Code) 010619		
I.12. Commodity Intended for use as: Pets <input type="checkbox"/>	I.13. Total Quantity		I.14. Import Admission Type Single (Definitive) Entry in TC	
PART II: Sanitary Requirements				
II. Sanitary Requirements for Exportation				
<p>I, the undersigned Licensed Veterinarian, certify that the identity of the animal (s) listed at I.15. is true and correct. I have also inspected the said animal (s) on the date written below and *found it/ *found them to be clinically healthy and free from contagious or infectious diseases and external parasites. I further declare that the animal (s) listed on this certificate *has met/ *have met the following requirements:</p> <p>II.1. permanently identified with a microchip transponder or tattoo. The microchip is able to be read by a microchip reader;</p> <p>II.2 the dog(s) *is/*are vaccinated against Canine Parvovirus, Distemper, Hepatitis/Adenovirus, Parainfluenza, Leptospirosis and *a copy of its vaccination record is/ *copies of their vaccination records are attached to this certificate;</p> <p style="text-align: center;">OR</p> <p>II.3. the cat(s) *is vaccinated/*are vaccinated against Feline Calicivirus, Panleukopaenia, Feline Rhinotracheitis and Feline Leukaemia according to the manufacturer's data sheet and *a copy of its vaccination record is/ *copies of their vaccination records are attached to this certificate;</p> <p>II.4. That the animal(s) *was treated/*were treated against internal and external parasites within 14 days of the scheduled date of shipment:</p> <p style="margin-left: 20px;">a. For ticks, a preparation known to have residual action should be used, e.g. products containing fipronil, amitraz, pyrethrins and permethrins. <u>The following products are not acceptable:</u> Shampoos, collars and products used for flea control only (e.g. Program®, Advantage®, Revolution® or Sentinel®)</p> <p style="margin-left: 20px;">b. For tapeworms (<i>Echinococcus multilocularis</i>), a product containing praziquantel given at a dose rate of 5mg/kg. Please note that the date of this treatment must precede the date the certificate is signed. Please insert information below.</p>				
	Name and Manufacturer of Product	Date Given (dd/mm/yyyy)	Microchip/Tattoo Number	Administering Veterinarian's Name and Signature
Echinococcus (tapeworm) Treatment	1			
	2			
	3			
	4			
	5			

II.a. Certificate Reference Number Continued:				
	Name and Manufacturer of Product	Date Given (dd/mm/yyyy)	Microchip/Tattoo Number	Administering Veterinarian's Name and Signature
External Parasite Treatment	1			
	2			
	3			
	4			
	5			

II.5. *I spayed/neutered the animal (s) as the case maybe* or *After a clinical inspection and on the basis of the signed owner declaration below, I am satisfied the animal(s) *has been/ *have been spayed or neutered*.

***Delete as applicable**

Licence Number:

Place Signature here

Name : _____

Address: _____

Place Stamp/Seal here
(Where applicable)

Telephone Number: _____

Date (dd/mm/yyyy): _____

I, the undersigned **OFFICIAL VETERINARIAN**, certify:

- That this country is officially free of rabies according to the recommendations of the World Organisation for Animal Health (OIE), Terrestrial Animal Health Code (no case of terrestrial rabies has occurred outside quarantine during the past 24 months);
- That the owner declaration below was signed in my presence; and
- That this certificate was issued not more than ten (10) days prior to the date of shipment of the above mentioned commodity(ies)

NAME (All Capitals letters):

QUALIFICATION AND TITLE:

PLACE STAMP/SEAL HERE

PLACE SIGNATURE HERE
(different colour than of printing on this certificate)

PLACE STAMP
HERE

Date of Issuance(dd/mm/yyyy)_____

THIS CERTIFICATE IS NOT VALID UNLESS IT IS SIGNED AND STAMPED OR SEALED. FOR ONE USE ONLY

DECLARATION (TO BE SIGNED BY OWNER OR AGENT FOR OWNER)

I, the undersigned
(owner or the agent of the owner who is responsible for the animal(s) described above)

Declare that the animal will accompany me, the owner, or the agent that I have designated to be responsible for the animal(s) on my behalf and are not intended to be sold or transferred to another owner. *I further declare that the animal(s) was kept/were kept since birth in the country and did not leave prior to entering the Turks and Caicos Islands or *has been/have been continuously resident in the country of export for the past six months immediately prior to my arrival in the Turks and Caicos Islands and that the animal (s) is/are *spayed* or *neutered*.

***Delete as applicable**

Date: _____
(dd/mm/yyyy)

Signature: _____

Notes for Veterinarians and Exporters

A. Prohibitions

1. Dogs should be spayed or neutered, as the case maybe, before importation into the Islands. Persons granted an animal breeder's licence from the Department of Agriculture, Turks and Caicos Islands are exempted from this requirement;
2. The following breeds (including crosses) of dog are **PROHIBITED** to be imported into the Turks and Caicos Islands: Dogo Argentino; American Pit Bull Terrier; American Staffordshire Terrier; American Bull Dog; Japanese Tosa; Perro de Presa Canario (Canary dog); and Fila Brasileiro; and
3. Please contact the Department if you are attempting to import a dog on the **RESTRICTED LIST**: Appenzeller; Aryan Molossus; Bandog; Beauceron; Belgian Mastiff; Bull Mastiff; Danish Broholmer; Dogue de Bordeaux; Great Swiss Mountain Dog; Korean Jindo; Kuvasz; Leonberger; Moscow Watchdog; Neapolitan Mastiff; Perro de Presa Mallorquin; Rottweiler; Boerboel; and the Tibetan Mastiff.

B. Rabies Free Countries

The following countries are, for the purposes of importation into the Turks and Caicos Islands, considered to be rabies free:

Antigua, Anguilla, Australia, Bahamas, Barbados, Bermuda, British Virgin Islands, Cayman Islands, Dominica, Fiji, Finland, Iceland, Jamaica, Japan, Montserrat, New Zealand, Norway, Republic of Ireland, St. Kitts, St. Lucia, St. Martin (Netherlands Antilles), St. Pierre et Miquelon, St. Vincent, Sweden, Taiwan, The United Kingdom, Uruguay, USA (Hawaii), US Virgin Island

C. Documentation

1. If additional sheets of paper or supporting documents are attached to this international health certificate, those sheets of paper or document shall also be considered as forming part of the original of the international health certificate by the application of the signature and stamp of the official veterinarian, on each of the pages;
2. This certificate should be completed, signed and stamped in any colour other than black;
3. When the certificate, including additional sheets referred to in (i), comprises more than one page, each page shall be numbered, (page number) of (total number of pages), at the end of the page and shall bear the certificate reference number that has been designated by the competent authority at the top of the pages; and
4. The animals must be accompanied at the point of entry by all relevant documents (import permit, and **originals** of the International Health Certificate, vaccination certificates, Spay/neuter certificates, Laboratory Test results, etc.) in order to facilitate biosecurity clearance.

D. Animal (s) in Transit

In the event that during the course of transporting the animal to the Turks and Caicos Islands, it was transshipped via another country and remained there for twenty-four (24) hours and over, a veterinary certificate from the Veterinary Authority or from the Quarantine Officer must be obtained stating that the said animal (s) did not leave the quarantine area, noting the period of time in quarantine and the condition of the animal (s);

- E.** Animal(s) must be kept in confinement (in their carrier) until inspected and granted biosecurity clearance to entry into the territory. Failure to do so can result in entry being denied; and
- F.** The animal(s) must be **found clinically healthy** on arrival at the port of entry.